

## Bolton NHS Foundation Trust – Board Meeting October 4th 2012

**Location: Trust Board Room**

**Time : 0900 – 1230 hrs**

<i>Time</i>		<i>Topic</i>	<i>Lead</i>	<i>Process</i>	<i>Expected Outcome</i>
0900	1.	<b>Patient Story</b>		verbal	- Patient story and learning points noted
0915	2.	Apologies for Absence	Trust Secretary	verbal	- Apologies noted
	3.	Declarations of Interest	Chairman	verbal	- To note any declarations of interest
0920	4.	Chairman's Report	Chairman	Verbal	- to receive a report on current issues
0930	5.	Chief Executive's Report	Chief Executive	Report and verbal update	To receive a report on current status and priorities
<b>Performance</b>					
0940	6.	Performance Dashboard		Report	To note and receive the performance dashboard
1000	7.	Quality exception reports <ul style="list-style-type: none"> <li>• CDT (post 72 hrs)</li> <li>• Patient falls</li> <li>• Midwife to birth ratio</li> <li>• CAUTI</li> </ul>	MD/DOPSE	Report	To receive assurance with regard to actions taken/planned to address "red" rated areas or 2 <sup>nd</sup> consecutive ambers
1020	8.	Operational exception reports <ul style="list-style-type: none"> <li>• Cancelled ops</li> <li>• Delayed transfer of care</li> <li>• 31 day anti-cancer drugs</li> </ul>	COO	Report	To receive assurance with regard to actions taken/planned to address "red" rated areas
1040	9.	Quarterly Chief Nurse report	DOPSE	Report	To provide assurance with regard to nursing actions taken to ensure quality, safety and experience
<b>BREAK</b>					
<b>Workforce</b>					
11.00	10.	Workforce exception reports <ul style="list-style-type: none"> <li>• Mandatory training</li> <li>• Sickness absence</li> </ul>	HR Dir	Report	To receive assurance with regard to actions taken/planned to address "red" rated areas

## Bolton NHS Foundation Trust – Board Meeting October 4th 2012

<i>Time</i>		<i>Topic</i>	<i>Lead</i>	<i>Process</i>	<i>Expected Outcome</i>
11.20	11.	Flu vaccination update	HR Dir	Report	To receive a summary of the work currently underway in preparation for this year's seasonal flu vaccination programme.
<b>Finance</b>					
1130	12.	Finance update	DoF	Verbal	To receive an update on the current financial position.
<b>Regulatory</b>					
1155	13.	Monitor Compliance Report Q2	Trust Secretary	Report	To approve the draft Q2 submission to Monitor
<b>For Information</b>					
	14.	Quality in the new health system – A draft report from the National Quality board	Trust Secretary	Report	To note the draft report
<b>Questions from Members of the Public</b>					
1210	To respond to any questions from members of the public that had been received in writing 24 hours in advance of the meeting.				
<b>Resolution to Exclude the Press and Public</b>					
1220	To consider a resolution to exclude the press and public from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted				