

2016-501 - FOI Request - Payroll and training

Payroll

1. Is payroll managed:
 - A. **in-house**
 - B. outsourced
 - C. combination of in-house and outsourced
2. How many payroll staff does the trust / health board currently employ (please provide the number of WTEs)? **10.25 wte**
3. How many payslips did the organisation process in-house in 2015/16? **Approx. 79,000 payslip.**
4. Please provide details below of 3rd parties / external providers used to provide payroll services to the trust / health board: **N/A**

Staffing Group (s)	Substantive or Temporary?	Frequency of Payroll e.g. monthly, weekly, fortnightly	No. of Staff on the Payroll (average)	Average monthly cost of payroll services provision 2016/17 YTD	Annual cost of payroll services provision 2015/16	Which 3 rd party do you use for payroll service?	What type of payroll service do they provide? (Bureau - partly outsourced whereby you retain a payroll team in-house or Fully Managed - where all the payroll expertise resides with the service)	When does this contract expire?

							provid er)	
				£	£			

5. Do you use any other 3rd party payroll software to process the payroll? If so, please provide:

a. Name of supplier:	ESR
b. Annual cost:	not know a central funding via Government / NHS
c. Contract end date:	not known

Non-Mandatory Training

4. Please provide your total spend on: a. Leadership development training in 2015/16? b. Continuous Professional Development (CPD) training (afc bands & vsm only) in 2015/16?	<p>From finance perspective that information is not easy to view unless we search every invoice on our ledger. This will take more than 2.5 days to collect the information.</p>
5. What was the highest payment made to any private sector training providers in 2015/16 and what was the training for?	
6. What non-mandatory training and development courses did you engage in 2015/16 (please list all courses)?	
7. Please state the organisation's training and development budget and actual spend on external providers in the years specified below:	

	Budget	Actual
13/14		
14/15		
15/16		
16/17		