

2019-26 - FOI Request - Records management

1a. Please state the number of fax machines purchased.	2013/2014	Information not available
	2014/2015	12
	2015/2016	7
	2016/2017	15
	2017/2018	3
	2018/2019 to 19.09.2018	0
1b. Please state the total spend on fax machines.	2013/2014	Information not available
	2014/2015	£657.36
	2015/2016	£441.68
	2016/2017	£1,003.65
	2017/2018	£418.56
	2018/2019 to 19.09.2018	N/A
2. Please state the amount spent by your records department on transferring paper records in each of the following financial years:	<p><u>Section 12 - Exemption where cost of compliance exceeds appropriate limit</u></p> <p>We estimate that it will take us in excess of 2.5 working days to determine appropriate material and locate, retrieve and extract the information in reference to your request. This is because it would require a manual review of the records.</p>	
2013/2014		
2014/2015		
2015/2016		
2016/2017		
2017/2018		
2018/2019 to 19.09.2018		
3. Please state the amount spent by your records department on couriers to transfer physical records in each of the following financial years:		
2013/2014		
2014/2015		
2015/2016		
2016/2017		
2017/2018		
2018/2019 to 19.09.2018		
4. Please state the amount spent by your records department on taxis or private hire vehicles to transfer physical records in each of		



the following financial years:	
2013/2014	
2014/2015	
2015/2016	
2016/2017	
2017/2018	
2018/2019 to 19.09.2018	