

Bolton NHS Foundation Trust – Council of Governor Meeting 14th March 2019

Location: Education Centre

Time: 1730 –1900hrs

<i>Time</i>		<i>Topic</i>	<i>Lead</i>	<i>Process</i>	<i>Expected Outcome</i>
1730		Welcome and Introductions	Chairman		
	1.	Apologies	Chairman		
	2.	Declarations of Interest	Chairman		
	3.	Minutes of meeting held on 17 th January 2019	Chairman	Minutes	For approval
	3.1	Matters arising			
1740	4.	Chairman's update	Chairman	Verbal update	To note
18.00	5.	Outpatient Redesign	Debbie Tinsley	Presentation	To note
	6.	Governor Sub Committee feedback			
19.00	7.	Proposed resolution : that representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted			
	8.	Chair Appointment			
	9.	Any Other Business			
		Close			

Date and Time of next meeting – 23rd May 2019 at 5.30pm

Meeting
Council of Governors
Time
5.30 p.m.
Date
17th January 2019
Venue
Seminar Room 1, Education Centre
Present

David Wakefield	Chairman
Abs Sinha	Staff Governor
Bill Crook	Public Elected Governor
Champak Mistry	Public Elected Governor
Darren Knight	Appointed Governor
Dawn Fletcher-Wilde	Staff Governor
Dipak Fatania	Staff Governor
Iqbal Essa	Public Elected Governor
Janet Roberts	Staff Governor
Janet Whitehouse	Public Elected Governor
Janice Drake	Public Elected Governor
Jim Sherrington	Appointed Governor
Laila Dawson	Public Elected Governor
Liam Irving	Appointed Governor
Margaret Parrish	Public Elected Governor
Pauline Lee	Public Elected Governor
Sorie Sesay	Public Elected Governor
Susan Howarth	Appointed Governor
Tracey Holliday	Staff Governor

In Attendance

Alan Stuttard	Non-Executive Director
Andrew Thornton	Non-Executive Director
Andy Ennis	Chief Operating Officer
Esther Steel	Trust Secretary
Francis Andrews	Medical Director
Jackie Bene	Chief Executive
James Mawrey	Director of Workforce
Malcolm Brown	Non-Executive Director
Martin North	Non-Executive Director
Sharon Martin	Director of Strategic Transformation
Thomas Pharaoh	Head of Strategy
Trish Armstrong-Child	Director of Nursing
Victoria Lomas	Corporate Governance Manager

Apologies

Leigh Vallance	Bilkis Ismail	Pat Grocock	Grace Hopps
Martin Anderson	Dawn Hennefer		

2. Declarations of Interest

Esther Steel Company Secretary, iFM Bolton

3. Minutes of the Council of Governors' Meeting held on 15th November 2018

Were approved as a correct record.

3.1 Matters Arising

There were no matters arising.

4. Chairman Update

The Chairman presented an update on recent performance and invited questions from those present (slides and key points from the discussion are recoded below)

Director of Nursing, Trish Armstrong-Child has been awarded an MBE and the Council of Governors offered their congratulations.

Non-Executive Director Appointments

Rebecca Ganz has been appointed as Non-Executive Director to iFM Bolton and also an Associate Non-Executive Director for the Trust.

CQC Well Led Review Update

The Chair thanked all those involved in the CQC inspection advising that initial feedback was very good.

A&E Pressures

The Trust is currently achieving 81.8% for this quarter to date. Although this is the second best score within Greater Manchester, there are concerns around this being the worst performing area in the country.

It was noted that the A&E department has received a substantial amount of investment and the whole environment is now much improved.

There has been a significant reduction in the amount of 12 hour waits compared to last year.

Finance

It was noted that from 12019/20 half of the monies from the sustainability fund will be included in the tariff.

Although the Trust was on plan with its financial targets at the end of Quarter 3 it was recognised that there are significant challenges in Quarter 4.

A&E Pressures



NHS
Bolton
NHS Foundation Trust

Performance to 12th January 2019

A&E Results	Year to Date	Qtr to Date
Bolton	84.8%	81.8%
Salford	85.6%	72.4%
Wigan	89.3%	73.5%
Cen Manc	86.4%	81.3%
Pennine	85.9%	76.1%
Stockport	77.1%	65.1%
Tameside	92.6%	92.5%

Finances

Full Year Control Target	£1.6m
Sustainability fund	£11.1m
Full Year Surplus Target	£12.7m

	Actual £m	Plan £m	Variance £m
YTD			
Income	246.5	243.3	3.0
Costs	-248.7	-245.5	-3.2
Control Target	-2.2	-2.2	0.0
PSF	5.0	7.2	2.2
Surplus	2.8	5.0	2.2

NHS 10 Year Plan

The key themes from the NHS 10 year plan include:

- Integrated care systems
- Prevention and tackling health inequalities
- Workforce
- Digitally enabled care
- Financial management

Organisations will be required to concentrate more on health promotion rather than curing patients, and improved health outcomes are required in:

- Women's and children's
- Mental health
- Cancer

Resolved: the update was noted.

5. Quality Assurance Committee Chair Report

Andrew Thornton, Non-Executive Director and Quality Assurance Committee Chair presented the Chair Report providing a brief overview of the committee membership and its role within the Trust.

Regular reports are received around:

- Divisional Governance Quality Reports
- Pressure Ulcers
- Falls
- Updates on the three Quality Account Priorities:
 - Sepsis
 - Acute Kidney Injury
 - Medication Errors

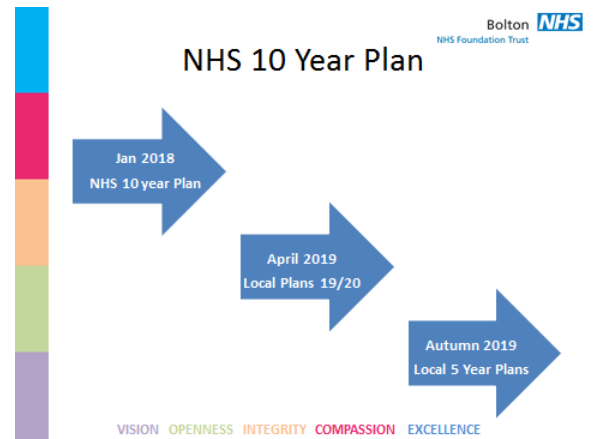
The committee also received Chair Reports from:

- Clinical Governance and Quality Committee
- Mortality Committee
- Risk Management Committee
- IT and Information Committee
- Safeguarding Committee
- Mortality Reduction Group

The Quality Assurance Committee provides a Chair Report to the Board of Directors.

Governors discussed the number of committee members and it was confirmed that one of the findings from a recent review was that there was a large number of attendees, but divisional representatives agreed they would like to continue to attend. Executives felt it was positive that members wanted to continue their membership.

Resolved: the update was noted.



6. Developing a five-year strategy

The Director of Strategic Transformation provided a presentation around the development of the next five year plan as the current strategy expires in March 2019 after being submitted to Monitor in September 2013.

The first steps in developing the new strategy include outlining the vision for the Trust and agreeing the ambitions for the next five years

The proposed vision is to be recognised as the best healthcare organisation and employer and the proposed ambitions were outlined.

Engagement will take place with a number of stakeholders at a variety of forums and meetings, including:

- A series of three workshops for each division in Sprint 2019.
- Listening lunches for wider staff.
- Patient and public groups.
- Undertaking commissioning intentions.
- Partnership development with University, Council and Bolton CVS.
- Members events and Governor meeting, including Governor Strategy Committee.

Round table discussions were held for Governors to discuss the proposed objectives and the supporting objectives. Initial feedback provided stated:

- Suggested ambitions are objectives are fantastic but in order to achieve these the Trust needs to develop an outstanding culture which all staff will need to take ownership of. The development of a campus is a good idea but need to ensure this works efficiently to deliver what is required.
- Great place to work – ask healthcare professionals to visit local schools to inspire children to work in the health service.
- Vision – the strategy needs to be in appropriate language to ensure that staff and members of the public understand so that they will take ownership and support the objectives.
- Great place to work – develop:
 - Good car parking for staff
 - Meals at night
 - Flexible working
 - Joint retail vouchers
 - Leisure facilities
 - Satellite services – transport
 - Remove organisational boundaries in the community

It was noted that the strategy will evolve as the consultation develops and will be brought back to Governors.

Resolved: the update was noted.

Your initial thoughts?



Proposed vision

To be recognised universally as the best healthcare organisation & employer

Proposed ambitions

1. To deliver safe, effective and compassionate care to every patient every time
2. To be financially strong and improve in our services
3. To be a great place to work
4. To develop a health and care campus to meet emerging needs
5. To breakdown organisational boundaries through the development of partnership working
6. To integrate care to improve our population's health and wellbeing

7. **Feedback from Governor Sub-Committees**

There were no meetings held during the reporting period.

PART 2

8. **Chair Appointment**

The Chair post has now been readvertised and is open until 4th February 2019. The recruitment will take the same process as last time with long-listing completed by Gatenby Sanderson

Resolved: the update was noted.

9. **Any Other Business**

None

Date and Time of Next Meeting

17th January 2019 at 5.30pm in Seminar Room 1, Education Centre