

COUNCIL OF GOVERNORS

Date: 9 June 2022

Time: 17:30

Venue: Zoom



AGENDA

TIME	SUBJECT	LEAD	PROCESS	EXPECTED OUTCOME
17:30	1. Welcome and Introductions	Chair	Verbal	To note
	2. Apologies of Absence	DCG	Verbal	Apologies noted
	3. Declarations of Interest	Chair	Verbal	To note declarations of interest in relation to items on the agenda
17:35	4. Minutes of meetings held 7 th April 2022	Chair	Minutes	To approve the previous minutes
	5. Matters arising	Chair	Verbal	To address matters arising not covered on the agenda
17:40	6. Chair's update	Chair	Presentation	To receive a report on current issues
17:45	7. Operational Update including elective recovery	Deputy COO	Presentation	To note
18:00	8. Neighbourhood Teams Update	Jo Dorsman	Presentation	To note
18:20	9. Governor Update <ul style="list-style-type: none"> • Governor Elections 2022 • Expression of Interest for Lead Governor Role • Expressions of Interest for Chair of Governor Strategy and Chair of Governor Quality Roles 	DCG	Presentation	To discuss
18:35	10. Feedback from Governor sub-committees: <ul style="list-style-type: none"> • Governor Strategy Committee (No Governor Quality held)	Sub-Committee Chair	Verbal	To note
	11. Proposed resolution : that representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted			
	12. Non-Executive Director Remuneration	DCG	Presentation	To approve

18.50	13. Any Other Business	Chair	Verbal	To discuss
19.00	14. Close			

Date of next meeting: 11 August 2022

Meeting: **Council of Governors Meeting**
Date: **Thursday 7th April 2022**
Time: **17:30-19:30**
Venue: **Via Zoom**



PRESENT:

Donna Hall	Chair	DH
David Barnes	Public Elected Governor	DB
Grace Hopps	Public Elected Governor	GH
Janet Whitehouse	Public Elected Governor	JW
Janice Drake	Public Elected Governor	JD
Karen Morris	Public Elected Governor	KM
Margaret Parrish	Public Elected Governor	MP
Oboh Achioyamen	Public Elected Governor	OA
Ann Schenk	Appointed Governor	AS
Leigh Vallance	Appointed Governor	LV
Kevin McKeon	Appointed Governor	KM
Sue Moss	Staff Governor	SM
Tracey Holliday	Staff Governor	TH

IN ATTENDANCE:

Jackie Njoroge	Non-Executive Director	JN
Malcolm Brown	Non-Executive Director	MB
Rebecca Ganz	Non-Executive Director	RG
Fiona Noden	Chief Executive	FN
James Mawrey	Director of People	JM
Rae Wheatcroft	Chief Operating Officer	RW
Sharon Katema	Interim Director of Corporate Governance	SK
Sharon Martin	Director of Strategic Transformation	SM
Victoria Crompton	Corporate Governance Manager	VC
Lisa Gammack	Deputy Director of Occupational Development	LG

1. Welcome

The Chair welcomed all attendees to the meeting.

2. Apologies for Absence

Apologies for absence were received from Pauline Lee, Alan Physick, Dawn Hennefer, Iqbal Essa, Champak Mistry, David Edwards, Susan Moss, Martin North, Jack Ramsay, Jim Sherrington, Derek Burrows, Jane Lovatt

3. Declarations of Interest

None.

4. Minutes of last meeting

Approval of the minutes of the meeting held on 10 February 2022 was deferred as concerns had been raised regarding an item discussed in Part 2 of the meeting. It was agreed that the minutes would be amended outside of the meeting and would be circulated via e-mail for formal approval. The minutes would be ratified at the June Council of Governors meeting.

5. Matters Arising

It was agreed to record the meeting with a view to sharing this on the Trust website.

6. Chair update and report from November Board of Directors

Governors received an update from the January Board of Directors meeting and an operational update was also provided in response to a query which was received in advance of the meeting.

The following key points were noted:

- There was an increase in Covid patients over recent weeks. Whilst these patients had not been admitted as a result of Covid itself, there was an operational impact which is resulting in delays in A&E.
- There were further operational pressures following the highest ever daily number of attendances in A&E with 496 patients being seen within a 24-hour period.
- The Chief Operating Officers across GM are working together to learn and deal with issues around Flow.

Governors were also informed that the new Chief Nurse Tyrone Roberts commences in post on 19 April.

Resolved: the update was noted.

7. Staff Survey

The Deputy Director of Occupational Development attended to present the results of the annual Staff Survey. The report indicated that the Trust was the best performing trust within Greater Manchester for the second year running.

In response to a query it was advised that the Stability Saves Lives Campaign which is being led by staff in A&E aims to create a kinder culture. There are now other teams across the organisation who are looking to roll this campaign out within their own areas.

Governors asked whether the results could be broken down to identify whether staff from certain ethnic backgrounds have raised any issues or concerns. It was confirmed the responses could be analysed down to that level of detail and this formed part of the work that was currently being undertaken to further scrutinise the results. A project has also commenced to triangulate information from a variety of sources including from staff and patient surveys, FTSU concerns and complaints.

Discussion took place regarding staffing and it was confirmed the Trust is working hard on recruitment, but this is a national issue. The organisation is involved in the GM recruitment campaign and job offers have been given to 60 individuals following these events. There was also an ongoing project to recruit internationally. Assurance was provided that when there are staff shortages within the organisation agency staff are being used and funding has not been restricted in this area.

Governors were informed that staff are actively encouraged to complete the staff survey with 38.9% of staff completing the survey this year.

The role of the Freedom to Speak Up Guardian was discussed and it was queried whether it would be beneficial for the Trust to have an independent person in this role who is not employed by the Trust. The organisation is aware of other models around the FTSP guardian role, but the system in place is working well and is receiving a lot of national attention for its success, therefore it was felt any amendments to the process were not currently required.

Resolved: Governors noted the staff survey results

8. Ockenden Report

The Interim Director of Maternity delivered an update on the Ockenden Report which detailed the key themes and findings in the report along with the actions and next steps to be taken by all trusts.

In response to a query regarding the effectiveness of staff listening events, it was noted that a series of future events were planned following the success of the last session in which there had been 30 members of staff attending in person, with 52 joining via Microsoft Teams. Those who attended were very open and honest which was down to the open door policy within the department to enable staff to feel comfortable and secure in raising any concerns and issues.

Assurance was provided that the department was also seeking to engage with service users and increase communications with hard to reach areas including members of the BAME community.

GH advised that as a member of the Family Care Divisional Board, she had heard positive feedback from the staff listening events. It was acknowledged that the sheer number of staff who have joined these events shows that there was a consensus to make improvements within the department.

Further discussion took place regarding the techniques which were being used to engage with service users and it was confirmed that the Division had a good relationship with the Maternity Voice Partnership. The importance of listening, talking to and engaging with women was highlighted as one of the areas of improvement.

As part of Mandatory Training, staff members from Maternity have been watching videos of women relaying their lived experiences and they have stated that this has had a positive impact on staff who are motivated to improve.

It was agreed to send the full Ockenden Report to Governors.

Action: Ockenden report to be sent to Governors.

Resolved: Governors noted the operational update

9. Finance Update

Governors were informed that the Director of Finance has been temporarily appointed as the Director of Finance for the Clinical Commissioning Group.

The Director of Finance provided an update on the current financial position advising that the Trust was in a strong position following the achievement of a breakeven position for 2021/22 and spent a total of £26m on capital by the end of March 2022.

It was noted that Covid funding would cease in 2022/23 but discussions remained around this, as trusts were continuing to see an increase in Covid cases.

With regards to the 2022/23 budget, this remained a national challenge as the Trust was forecasting a planned deficit of £24m for 2022/23, but work is being completed with GM to seek to reduce this. The Trust has a good capital budget allocated for next year.

In response to a query, it was confirmed that no announcement had been made regarding the new hospital build and it was expected that no decisions would be made until after the local elections.

Governors discussed NHS funding and it was advised that in Bolton there is an integrated local system which provides an opportunity to use funding to the best effect working collectively for the Bolton pound and to get the best for the local population.

It was confirmed there is a system in place for staff to suggest ideas for saving money and options will be considered on how this system can be extended to members of the public and service users.

Resolved: the update was noted.

10. Governors Quality Sub-Committee Feedback

Governor Quality Committee

Governors received an update from the Governor Quality Committee. The minutes and presentations will be circulated prior to the next Quality Committee.

11. Governor Engagement Task and Finish Group Update

Governors received an update from the engagement task and finish group noting that attendees had discussed how to update membership and increasing e-mail contacts for members. Discussion had also taken place regarding attendance at local events and sending a survey to members to ask about their individual interests.

A further meeting would be held in around six months.

11. Proposed resolution: that representatives of the press and other members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted.

12. Any other business

Governors discussed the minutes of the last meeting which had not been approved at the start of the meeting and it was confirmed that the minutes would be reviewed and circulated in advance of the next meeting for approval.

13. Next meeting

The next Council of Governors meeting will take place on the 9 June 2022.