NHS
Bolton
NHS Foundation Trust

FREEDOM OF INFORMATION

REF: 2026-109
Subject: Information Department

Dear Sir/Madam,

Thank you for your email dated **23/02/2026** where you requested information about **Information Department.**

The information you requested is enclosed.

Question	Answer
1. The name of the department within the organisation that is responsible for providing Information to the organisation, e.g. Information Team, Business Intelligence etc.	The analytic element of Business Intelligence at Bolton NHS Foundation Trust is currently made up of the following roles: 1 x Band 8b – Deputy Head of Business Intelligence - Insight 3.93 x Band 8a – Principal Analyst 2 x Band 7 – Lead Analyst 6 x Band 6 – Senior Information Analyst 3.5 x Band 5 (these roles will start on a Band 4, as we recruit on a Band 4/5 progression basis). They start as Trainee Information Analyst and move to Information Analyst. We are overseen by the Chief Data Officer – 1 x 8d (as well as the below, they also have Clinical Coding within their portfolio). There are other elements within Business Intelligence these are Data Engineering along with Data Quality and RTT validation. We do not have a Corporate information Team (or other such area within Trust) – all Business
2. Confirmation as to whether the above team also has responsibility for monitoring and reporting corporate performance or whether this is undertaken by a separate team?	
3. The budgeted WTE of the department in Question 1.	
4. The budgeted WTE of the corporate performance department in Question 2 (if it sits separately to the team in Question 1).	
5. The total budgeted WTE for the Trust.	
6. Please provide a structure chart for the department in Question 1, showing post titles and banding.	

	Intelligence/ data requests come directly to ourselves and our triage appropriately. We are also responsible for the Trusts mandatory and statutory data returns (this excludes Governance, Estates, Finance and HR). Unable to provide structure chart.

If you have any queries or concerns please do not hesitate to contact the Freedom of Information Department. It would be helpful to quote the above reference number in any future communication.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to The Chief Executive, Bolton NHS Foundation Trust, The Royal Bolton Hospital, Minerva Road, Farnworth, Bolton. BL4 0JR.

If you are not content with the outcome of your complaint you may apply directly to the Information Commissioner. Generally the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by Bolton NHS Foundation Trust. The Information Commissioner can be contacted at The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

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Yours sincerely,

Information Governance Department

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transforming lives...for a better Bolton

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